IRL COUNCIL
MANAGEMENT BOARD - FINANCE SUBCOMMITTEE

This meeting is open to the public
February 9, 2021
9:00 am – 10:00 am

Virtual Meeting held on Zoom
Zoom Web Link: https://us02web.zoom.us/j/85640721296?pwd=SWxoSzZkNnh6R0tUV20zR2xlODRvQT09

The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer. Anyone wishing to speak on any item is requested to complete a speaker's card.

1. Call to Order (Stu Glass, Chair)

2. Agenda Revisions (Stu Glass, Chair)
   Note any known changes and inquire if any members have suggested revisions.

3. Minutes Approval (Stu Glass, Chair)

4. Public Comment

5. New Business
   a. Election of Chair and Vice Chair for 2021.

   b. Quarterly Financial Statements Review
      Requested Action: No motion required. For information only. Presented are a summary page, detail report, quarterly balance sheet, and quarterly budget vs. actual reports.

   c. FDEP grant announcement and FY 2021 Budget Amendment (Duane De Freese, Daniel Kolodny)
Requested Action: Recommend the IRL Council Board of Directors adopts Resolution 2021-01 amending FY 2021 budget to include new grant revenues and expenditures.

d. FY 2022 Preliminary Budget (Daniel Kolodny)

Requested Action: Recommend FY 2022 Preliminary Budget amendment and Resolution 2021-02 to Management Board.

e. FY 2021 Request for Qualifications – RFQ for CCMP revisions and project list support services (Daniel Kolodny)

Requested Action: Recommend to Management Board and IRL Council that staff enter into service contract with the recommended vendor(s).

f. FY 2021 Request for Qualifications – RFQ for Contract support for graphic, editorial, and ADA services for graphic and print collaterals (Daniel Kolodny).

Requested Action: Recommend to Management Board and IRL Council that staff enter into service contract with the recommended vendor(s).

6. Final Comments (Committee, Staff, Public)

7. Adjourn

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Stephanie Jackson at (305) 764-4319. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, contact: Stephanie Jackson, IRL Council, 1235 Main St, Sebastian, FL 32958, (305) 764-4319, or by email at jackson@irlcouncil.org.
Meeting Minutes
July 28, 2020
9:00 a.m.

Virtual Meeting held via Zoom
 These minutes have been abbreviated to only reflect agenda and actionable items.
To view the meeting in its entirety please visit this link to YouTube.

In Attendance: Thomas Campenni, Joseph Falzone, Stu Glass, Chris Hendricks, Kelli McGee, Greg Wilson, Duane De Freese, Kathy Hill, Daniel Kolodny, Kaylene Wheeler

Guests: None

Agenda Item 1. Call to Order (Stu Glass, Chair)
Stu Glass, Chair called the meeting to order at 9:03 a.m.

Agenda Item 2. Introductions (Stu Glass, Chair)

Agenda Item 3. Agenda Revisions (Stu Glass, Chair)
None

Agenda Item 4. Minutes Approval (Stu Glass, Chair)

MOTION MADE BY GREG WILSON, SECONDED BY TOM CAMPENNI TO APPROVE THE MINUTES FOR THE MAY 5, 2020 MEETING, MOTION CARRIED UNANIMOUSLY.

Agenda Item 5. Public Comment
None

Agenda Item 6. Old Business
a. Strategy for Financing the CCMP (Duane De Freese)
b. FY 2022 RFPs (Duane De Freese)

Requested Action: Recommend that the IRL Council Board of Directors authorizes staff to develop and issue FY 2022 RFPs pursuant to tentative FY 2022 budget allocation amounts for each RFP.
MOTION MADE BY KELLI MCGEE, SECONDED BY TOM CAMPENNI TO RECOMMEND THAT THE IRL COUNCIL BOARD OF DIRECTORS AUTHORIZES STAFF TO DEVELOP AND ISSUE FY
2022 RFPS PURSUANT TO TENTATIVE FY 2022 BUDGET ALLOCATION AMOUNTS FOR EACH RFP, MOTION CARRIED UNANIMOUSLY.

Agenda Item 7. New Business
a. Financial Update (Daniel Kolodny and Duane De Freese)
b. Meeting Calendar (Kaylene Wheeler)

Agenda Item 8. Final Comments (Committee, Staff, Public)

Agenda Item 9.
MOTION MADE BY TOM CAMPENNI, SECONDED BY CHRIS HENDRICKS TO ADJOURN THE MEETING, MOTION CARRIED UNANIMOUSLY.
Meeting adjourned at 9:49 a.m.
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<th>Project Name</th>
<th>Contractor</th>
<th>Start date</th>
<th>Amount of project</th>
<th>Amount Invoiced thru end of last quarter</th>
<th>Amount Remaining</th>
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<td>FAU/Harbor Branch: Pilot-Scale Demonstration of Seagrass Restoration (St. Lucie)</td>
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<td>Sea and Shoreline: Restoration, Maintenance and Conservation of Seagrass in the IRL</td>
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<td>MRC: One Lagoon Boaters Guide</td>
<td>Marine Resources Council</td>
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<td>IDEAS: One Community One Voice Initiative</td>
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<td>UF: Restoration of Clam Population in the IRL for WQ improvement</td>
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<td>IRLT: Validation of Inexpensive and Effective Modifications of Mosquito Impoundment Management Strategies to Increase Their Value as Vital Fish Nurseries</td>
<td>Indian River Land Trust</td>
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<td>$73,950.00</td>
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<td>Wood: Atmospheric Deposition Monitoring</td>
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<td>UCF: Improving ML Oyster Reef and Living Shoreline Restoration by using only Biodegradeable Materials.</td>
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<td>FOS: Developing Plastic Free Alternatives for Community-Based Oyster Restoration in the IRL</td>
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<td>BC: Testing Steel Gabions and Concrete CORE Modules for use in Oyster Bars in the IRL</td>
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<td>$1,750.00</td>
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<td>Tetra Tech: One Lagoon Habitat Restoration Plan Addendum</td>
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<td>UF: HAB Monitoring North</td>
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<td>Amount of project</td>
<td>Amount Invoiced thru end of last quarter</td>
<td>Amount Remaining</td>
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| Subtotal (Restoration Projects)              | **$1,544,811.69** | **$17,210.50** |           |                 | **$1,562,022.19** |

**Quarterly Cash Flow**

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<th>Category</th>
<th>Q1 Expenditures</th>
<th>Q2 Expenditures</th>
<th>Q3 Expenditures</th>
<th>Q4 Expenditures</th>
<th>Total Expenditures</th>
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<td>Restoration Projects (multiple contracts IBL)</td>
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<td>Water Quality Restoration</td>
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<td>Habitat Restoration</td>
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<td>Community-Based Restoration (multiple contracts IBL)</td>
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<td>IRLNEP Technical Support of Conferences and Workshops</td>
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<td>Cost share match for IRL Council grant proposals</td>
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<td>FY 2021 IRNEP Budget Categories</td>
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<td>Q2 Expenditures</td>
<td>Q3 Expenditures</td>
<td>Q4 Expenditures</td>
<td>Total Expenditures</td>
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<td><strong>Administrative Expenditure Detail</strong></td>
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<td><strong>Salaries and Benefits (4 FTEs with benefits @ 30%)</strong></td>
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<td>Executive Director ($112,500 salary)</td>
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<td>Deputy Director/Chief Communications Officer ($79,560 salary)</td>
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<td>Chief Operating Officer ($71,400 salary)</td>
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<td>Vacant Project/Administrative Coordinator ($40,000-$60,000 salary)</td>
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<td><strong>Subtotal Salaries and Benefits</strong></td>
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<td>Auditing (James Moore)</td>
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<td>Travel General (reimbursement)</td>
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<td>Postage and Mailing</td>
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<td><strong>Subtotal Admin Costs</strong></td>
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<td>Amount of IRLNEP funding to project</td>
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<td>Channel Denitrification Treatment (Brevard County)</td>
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<td>Intertidal Oyster Reefs in IRL (Brevard Zoo)</td>
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<td>Wilbur By The Sea Drainage Improvement Project (Volusia)</td>
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<td>Sebastian Oyster Mats (Indian River County) Lic.Plate $23,598</td>
<td>2015-2016</td>
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<td>Shoreline Management Plan &amp; Restoration Project (UCF, Brevard County)</td>
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<td>Lagoon Shoreline Restoration Project (FDEP)</td>
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<td>Drones to Characterize Water Quality (Indian River State College)</td>
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<td>Withdrawn</td>
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<td>Be Floridian in the IRL; Landscape Fertilizer Awareness (MRC -IRL all counties)</td>
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<td>Habitat Through Outreach H2O/Marine Discovery Center (Volusia County)</td>
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<td>IRL Education Program Coordinator (all 5 counties)</td>
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<td>Today’s Leaves and Grass Clippings (Brevard County)</td>
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<td>IRL NEP: IRL Science Symposiums</td>
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<td>Lagoon Life Education Program (St. Lucie County)</td>
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<td>Complete</td>
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<td>Capacity Building - Grants &amp; Proposals</td>
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<td>Paradise Park Stormwater Project (IRLNEP RFP 2016-2017) (St. Lucie)</td>
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<tr>
<td>St. Lucie Basin Septic to Central Wastewater Collection (SLRIT 2016-2017) (Martin)</td>
<td>2015-2016</td>
<td>Complete</td>
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<td>Florida Oceanographic Oyster/Seagrass/Shoreline Restoration Program (Martin)</td>
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<td>Complete</td>
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<tr>
<td>Wesley’s Island Native Planting Project (fromFY16-17) (St. Lucie Co)</td>
<td>2015-2016</td>
<td>Complete</td>
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<td>Establish BMP’s for Spoil Island Shoreline Restoration (FOSI) (fromFY16-17)</td>
<td>2015-2016</td>
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</table>

<p>| Total                                                                 |               |                  | $1,282,372.95                    |</p>
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<th>Projects</th>
<th>Original Year</th>
<th>Completion status</th>
<th>Amount of IRLNEP funding to project</th>
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<tbody>
<tr>
<td>Restore Our Shores (Brevard Zoo)</td>
<td>2016-2017</td>
<td>Complete</td>
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<td>FY2016-17 Grant Writing Support for Local Governments (CCS)</td>
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<td>Manatee Creek Technology Assessment Project (Martin County)</td>
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<td>Indian River Lagoon Comprehensive Canal Study (ORCA)</td>
<td>2016-2017</td>
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<td>Bivalves at Work: Determining effects of oyster reef restoration on water quality in the S IRL (Smithsonian)</td>
<td>2016-2017</td>
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<td>Modeling ecosystem dynamics in the IRL (Harbor Branch Oceanographic Institute)</td>
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<td>Educating Titusville: Developing a Living Shorelines Outreach Program Targeted to Specific (Titusville)</td>
<td>2016-2017</td>
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<td>Livin’ for the Lagoon Homeowner’s Assn Education Program Expansion (ELC)</td>
<td>2016-2017</td>
<td>Complete</td>
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<tr>
<td>Creating a new, more diverse generation of advocates for the Indian River Lagoon (IRL) through education programs that raise public awareness of the lagoon’s decline (Pelican Island Audubon Society - )</td>
<td>2016-2017</td>
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<td>Project H2O Phase Two: Integrating Technology and the Project H2O Academy (Marine Discovery Center)</td>
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<td>Comprehensive Conservation &amp; Management Plan Revision (Tetra Tech, Inc.)</td>
<td>2016-2017</td>
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<td>IRL Health/Report Card</td>
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<td>Marketing - IndyPrint Calendar Printing</td>
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<td>Indian River - FDEP Shoreline Restoration ($50,000)</td>
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<td>Volusia - Oyster Restoration - Shuck/n/Share (MDC) ($50,000)</td>
<td>2016-2017</td>
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<td>Paul’s Island Living Shoreline Restoration Project (FDEP)</td>
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<td>Boston Road Stormwater Improvements (Edgewater)</td>
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<td>Shoreline Habitat Restoration and Mgmt Plan Ph-I (Brevard Co)</td>
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<td>Vero Isles Permeable Pavement Inlet Retrofit &amp; CIPP (Vero Beach)</td>
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<td>Sebastian Septic to Sewer Grant Incentive Program (Sebastian)</td>
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<td>Savannas Regional Restoration Project – Phase I (Martin Co)</td>
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<td>San Lucie Drainage Improvements Phase 2 (St. Lucie Co) SLRIT</td>
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<td>Indian Hills Habitat Restoration (St. Lucie Co) SLRIT</td>
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<td>Sponsored Programs (ANEP $4,500; FOA $500; IRL Environthon $1,200; IRL Symposium $2,500)</td>
<td>2016-2017</td>
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<td>University of Florida - IRL Survey (Canaveral $50K)</td>
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<td>Williamee Memorial Project (Brevard Zoo)</td>
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<td>Veterans Memorial Stormwater Retrofit</td>
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<td>Small Grants</td>
<td>2016-2017</td>
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<td>IDEAS Branding &amp; Website</td>
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**Total:** $1,585,444.05
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<tr>
<td>RWParkinson Consulting, Inc.: Resilient Coastal Communities Planning Project</td>
<td>2017-2018</td>
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<td>Ocean Research and Conservation Association ORCA: The Living Lagoon</td>
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<td>Marine Resources Council: Building Capacity for Citizen Engagement with the Indian River LagoonWatch Network</td>
<td>2017-2018</td>
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<td>University of Florida: Source and Concentration of Surface Water Nutrients from Residential Waterfront Homes in Brevard County, Florida</td>
<td>2017-2018</td>
<td>Complete</td>
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<td>University of Central Florida: Developing a Shoreline Restoration Suitability Model, Phase 1: Evaluation of shoreline characteristics in the northern Indian River and Mosquito Lagoon</td>
<td>2017-2018</td>
<td>Complete</td>
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<td>Florida Institute of Technology: The Efficacy of Sediment Aeration as a Complement to Muck Dredging in the Indian River Lagoon</td>
<td>2017-2018</td>
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<td>Applied Ecology Inc.: Development of the State of the Indian River Lagoon Web Application (SIRLAP) and Ecological Health Gap Analyses</td>
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<td>Hubbs-Seaworld Research Institute: Linking Wildlife Health to Ecological Factors in the Heavily Impacted Indian River Lagoon</td>
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<td>Tetra Tech, Inc.: CCMP Technical Support &amp; Data Management</td>
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<td>IRLNEP Comprehensive Conservation &amp; Management Plan External Communication with Stakeholders</td>
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<td>IDEAS: IRLNEP Brand Activation &amp; Implementation</td>
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<td>Coastal Adaptation Planning</td>
<td>2017-2018</td>
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<td>Brevard: Brevard Zoo: Restore Our Shores: Engaging Brevard Public Schools to Restore Our Shoreline</td>
<td>2017-2018</td>
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<td>Angie Brewer &amp; Assoc: Grant Writing Support for IRL</td>
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<td>Natua Strategies: Grant Writing Support for IRL</td>
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<td>T. Pinney &amp; Assoc: Grant Writing Support for IRL</td>
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<td>UCF: Living Shoreline &amp; Oyster Reef Restoration Mosquito Lagoon</td>
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<td>SJRWMD: Atmosperpheric Deposition Monitoring</td>
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<td>Indian River Lagoon Aquatic Preserves: Indian River Lagoon Shoreline Restoration Project</td>
<td>2017-2018</td>
<td>Complete</td>
<td>$52,425.00</td>
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<td>Florida Oceanographic Society: Enhancing seagrass restoration success in the Indian River Lagoon by incorporating genetic diversity from an established nursery source</td>
<td>2017-2018</td>
<td>Complete</td>
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<tr>
<td>City of Satellite Beach: Desoto Parkway Drainage Basin Stormwater Enhancement Project</td>
<td>2017-2018</td>
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<td>Town of Ocean Breeze: Ocean Breeze Treatment Train Retrofit</td>
<td>2017-2018</td>
<td>Complete</td>
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<td>Bethune Cookman University: Reed Canal Basin Stormwater Improvement through Treatment Wetland Construction in South Daytona, FL</td>
<td>2017-2018</td>
<td>Complete</td>
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<td>Town of Sewall’s Point: Mandalay Marguerita Stormwater Improvements</td>
<td>2017-2018</td>
<td>Active</td>
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<td>IDEAS: IRLNEP Brand Activation &amp; Implementation</td>
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<td>Small Grants Program</td>
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Total: $1,637,038.00
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<td>FAU-Harbor Branch: Harmful Algal Blooms in the IRL (Lagoonwide)</td>
<td>2018-2019</td>
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<tr>
<td>Angie Brewer &amp; Assoc: Grant Writing Support for IRL</td>
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<td>Natua Strategies: Grant Writing Support for IRL</td>
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<td>T. Pinney &amp; Assoc: Grant Writing Support for IRL</td>
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<td>Florida Tech: Efficacy of sediment Aeration Phase II (Brevard)</td>
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<td>UCF: Microplastics, Oysters and the IRL (Lagoonwide)</td>
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<td>St. Lucie County: St. Lucie Water Champions Initiative (St. Lucie)</td>
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<td>Florida Oceanographic: FLOORED - Oyster Restoration, Education and Discovery</td>
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<td>Pelican Island Audubon - Audubon Advocates (Indian River)</td>
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<td>Brevard Zoo: Restore Our Shores</td>
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<tr>
<td>Indian River County Wetland Restoration at Jones Pier</td>
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<td>UCF Tomoka State Park Living Shoreline Restoration</td>
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<td>Willoughby Creek Stormwater Improvement Project (Martin)</td>
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<td>FAU/ Harbor Branch: Pilot-Scale Demonstration of Seagrass Restoration (St. Lucie)</td>
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<td>Port St. Lucie: McCarty Ranch Dispersed Water Management Area 2 (St. Lucie)</td>
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<td>UCF: Developing a Shoreline Suitability model for the north IRL (Volusia/Brevard)</td>
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<td>Marine Discovery Center: shuck and Share Oyster Recycling Program (Volusia)</td>
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<td>City of Fellsmere: Micro-basin Treatment Phase I (Indian River)</td>
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23 $1,773,715.00
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<td>Sea and Shoreline: Restoration, Maintenance and Conservation of Seagrass in the IRL</td>
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<td>Smithsonian Marine Station: IRL Biodiversity and the IRL Species Inventory Update</td>
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<td>Brevard County: Micco Sewer Line Extension</td>
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<td>Coastal Resources Group: Pelican Island Phase V Restoration</td>
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<td>Volusia County: Indian Harbor Estates Sewer Retrofit D&amp;E</td>
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<tr>
<td>UF: Restoration of Clam Populations in the IRL for WQ improvement</td>
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<td>FIT: The Efficacy of adding highly concentrated DO to enhance muck removal</td>
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<td>Volusia County: Gabordy Canal 10th Street Stormwater Treatment D&amp;E</td>
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<td>City of Sebastian: Sebastian CRA Septic to Sewer</td>
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<td>UCF: Living Shoreline stabilization and oyster reef restoration in ML</td>
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<td>MRC: Water Quality Monitoring Network: informing habitat restoration</td>
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<td>Brevard Zoo: Restore Our Shore 19-20</td>
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<td>City of Satellite Beach: Samsons Island Submerged Lands Restoration</td>
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<td>ORCA: Buffered Shoreline Demonstration Project</td>
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<td>Riverside Conservancy: Riverside Restoration</td>
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<td>Tetra Tech, Inc: One Lagoon Habitat Restoration plan</td>
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<td>IRLNEP: Special Projects Coordinator</td>
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<td>Angie Brewer &amp; Assoc: Grant Writing Support for IRL</td>
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<td>Natua Strategies: Grant Writing Support for IRL</td>
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<td>T. Pinney &amp; Assoc: Grant Writing Support for IRL</td>
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<tr>
<td>IRLNEP: Technical Support for Science Symposia, workshops, and conferences</td>
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<tr>
<td>Wood: Atmospheric Deposition of Nutrients Monitoring</td>
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<tr>
<td>UF: HAB Monitoring North sites</td>
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<td>FAU-HBOI: HAB Monitoring South Sites</td>
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<td>RFQ: SIRLAP</td>
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33 $1,935,478.44
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<tr>
<td>Martin County: Connect to Protect Septic to Sewer Nutrient Removal</td>
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<td>Kashi: Kashi Church Foundation Septic to Sewer</td>
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<td>Sea &amp; Shoreline: The Tucker Cove Seagrass Restoration</td>
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<td>IRC: North Sebastian Phase 2 Septic to Sewer</td>
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<td>UF: Restoration of Clam Population in the IRL for WQ improvement</td>
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<td>IRLT: Validation of Inexpensive and Effective Modifications of Mosquito Impoundment Management Strategies to Increase Their Value as Vital Fish Nurseries</td>
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<td>UCF: Examining Microbial Dynamics and Sources of Microplastics in the IRL</td>
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<td>Sewalls Point: Stormwater Treatment and Storage</td>
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<td>Wood: Atmospheric Deposition Monitoring</td>
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<td>UCF: Improving ML Oyster Reef and Living Shoreline Restoration by using only Biodegradable Materials.</td>
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<td>FOS: Developing Plastic Free Alternatives for Community-Based Oyster Restoration in the IRL</td>
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<td>BC: Testing Steel Gabions and Concrete CORE Modules for use in Oyster Bars in the IRL</td>
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<td>Tetra Tech: One Lagoon Habitat Restoration Plan addendum</td>
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<td>UF: HAB Monitoring North</td>
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<td>FAU: HAB Monitoring South</td>
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<td>FAU: Monitoring Prevalance of Microcystin Toxins Using SPATT</td>
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<td>Smithsonian: Biodiversity Inventory Update</td>
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<td>Angie Brewer &amp; Assoc: Grant Writing Support for IRL</td>
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<td>Applied Ecology: Asset Mapping</td>
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<td>IRLNEP/IDEAS: One Voice Directive</td>
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|Total| 21| $1,843,511.69|
# Profit & Loss Detail
October through December 2020

## Income

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<th>Name</th>
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**Total 01-6308 - Salaries & Benefits - Other**

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**Total 01-6308 - Salaries & Benefits - Other**

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**Total 01-6308 - Salaries & Benefits - Other**

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**Total 01-1404 - Communications**

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RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRL COUNCIL AMENDING THE FINAL BUDGET FOR THE 2021 FISCAL YEAR

WHEREAS, the IRL Council was created via Interlocal Agreement to carry out the goals of the Indian River Lagoon National Estuary Program; and

WHEREAS, the IRL Council previously amended a Budget for Fiscal year 2021 on November 6, 2020; and

WHEREAS, the IRL Council finds it necessary and essential to amend the Budget for the 2021 Fiscal Year as set forth in this Resolution; and

WHEREAS, adoption of the 2021 Fiscal Year budget amendments set forth in this Resolution serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE IRL COUNCIL, THAT:

Section 1. The above recitals are ratified and incorporated into this resolution

Section 2. The funds and available resources and revenues that are set out in Exhibit “A” and incorporated herein by reference, are appropriated to provide the monies to be used to pay the necessary operating and other expenses of the IRL Council.

Section 3. Except as amended in Exhibit “A” the remainder of the Budget for the 2021 Fiscal Year remains in full force and effect

Section 4. This Resolution shall become effective immediately upon passage.
DONE at________________________, Florida, this____day of________, 2021.

ATTEST:

By: __________________________
Chair, IRL Council

________________________
Secretary, IRL Council

Approved as to legal form and sufficiency:

________________________
Glen Torcivia
IRL Council, Legal Counsel
IRL Council
FY 2021 Amended Budget
Exhibit A

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<td>Facilities Expenses</td>
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Agency Balance Beginning of Year  | $ 242,754 |
Fund Balance - Beginning of Year  | $ 5,627   |
Fund Balance – End of Year        | $ 0       |
### FY 2021 Amended Budget

**Approved November 6, 2020**

**REVENUES**
- Federal: $662,500
- IRL License Plate: $125,000
- Member Contributions: $1,500,000
- **TOTAL REVENUES**: $2,287,500

**EXPENDITURES**
- Other Expenditures: $1,874,183
  - IRL Council Strategic Program, IRLNEP
  - FY21 Work Plan, Unplanned
  - Contingency Reserve
- Salaries & Benefits: $420,498
- Facilities Expenses: $35,500
- Administrative Costs: $75,500
- Administrative Services: $130,200
- **TOTAL EXPENDITURES**: $2,535,881

**Agency Balance Beginning of Year**: $242,754
**Fund Balance Beginning of Year**: $5,627
**Fund Balance – End of Year**: $0

### FY 2021 New Amended Budget

**Pending**

**REVENUES**
- Federal: $662,500
- IRL License Plate: $125,000
- External Grant: $963,470
- Member Contributions: $1,500,000
- **TOTAL REVENUES**: $3,250,970

**EXPENDITURES**
- Other Expenditures: $2,837,653
  - IRL Council Strategic Program, IRLNEP
  - FY21 Work Plan, Online Store, FDEP
  - Innovation Grant, Unplanned
  - Contingency Reserve
- Salaries & Benefits: $420,498
- Facilities Expenses: $35,500
- Administrative Costs: $75,500
- Administrative Services: $130,200
- **TOTAL EXPENDITURES**: $3,499,351

**Agency Balance Beginning of Year**: $242,754
**Fund Balance Beginning of Year**: $5,627
**Fund Balance – End of Year**: $0

**Higher (Notes)**
- $963,470 (1)
- $963,470 (2)
- $963,470 (3)

**Lower**
- $963,470

---

**RESOLUTION 2021-01**

FY 2021 Amended Budget
Page 4 of 5
FY 2021 Budget Amendment Detail (Narrative)

(1) Increase “TOTAL REVENUES” $963,470 from $2,287,500 to $3,250,970.
   a. An FDEP External Grant Award of $963,470 was awarded to the IRL Council on December 3, 2020.

(2) Increase “Other Expenditures” $963,470 from $1,874,183 to $2,837,653.
   The detail of “Other Expenditures” is as follows:
   a. IRLNEP FY2021 Work Plan - $662,500
   b. FDEP Innovation Grant - $963,470 and includes the following:
      a. Contractual Services to Florida Atlantic University and Stomcenter Communications Inc. - $723,581.79
      b. GIS IT Coordinator Salary - $97,500
      c. Miscellaneous/Other Expenses - $8,400
      d. Supplies - $881
      e. Indirect costs @16.03% (Rent, Utilities, Insurance, Travel, Information Tech Hardware) - $133,107.16
   c. IRL Strategic Program - $1,134,811.69
   d. Online Store - $20,000
   e. Unplanned Contingency Reserve - $56,871.56

(3) Increase “TOTAL EXPENDITURES” $963,470 from $2,535,881 to $3,499,351.
   a. This increase represents the increase in “Other Expenditures” from the FDEP Innovation Grant. No other changes are made.
RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRL COUNCIL ADOPTING THE TENTATIVE BUDGET FOR THE 2022 FISCAL YEAR

WHEREAS, the IRL Council was created via Interlocal Agreement to carry out the goals of the Indian River Lagoon National Estuary Program; and

WHEREAS, the IRL Council held a public hearing to consider the tentative Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE IRL COUNCIL, THAT:

Section 1. The Fiscal Year 2022 Tentative Budget is attached as Exhibit “A”.

Section 2. The Fiscal Year 2022 Tentative Budget is hereby adopted.

Section 3. This Resolution shall become effective immediately upon passage.

DONE at_____________________, Florida, this______day of_____________________, 2021.

By: _______________________
IRL Council Chair

ATTEST:

_____________________________________
IRL Council Secretary

Approved as to legal form and sufficiency:

_____________________________________
Glen J. Torcivia
IRL Council, Legal Counsel
## IRL Council
### FY 2022 Tentative Budget
#### Exhibit A

### REVENUES
- Federal: $700,000
- IRL License Plate: $125,000
- Member Contributions: $1,500,000
- **TOTAL REVENUES**: $2,325,000

### EXPENDITURES
- Other Expenditures: $1,679,295
  - IRL Council Strategic Program, IRLNEP 2022 EPA Work Plan,
    Unplanned Contingency Reserve
- Salaries & Benefits: $404,505
- Facilities Expenses: $35,500
  - Rent, Utilities, Equipment Maintenance, Communications
- Administrative Costs: $75,500
  - Postage, Office Supplies, Insurance, Printing, Travel,
    Licenses & Subscriptions, Dues, Professional Development
- Administrative Services: $130,200
  - Legal, Accounting, Auditing, IT Services, Legal Ads
- **TOTAL EXPENDITURES**: $2,325,000

**Agency Balance Beginning of Year**: $0
**Fund Balance - Beginning of Year**: $0
**Fund Balance – End of Year**: $0
FY 2022 Tentative Budget Expenditure Detail (Narrative)

- OTHER EXPENDITURES ($1,679,295)
  1. IRL Council Strategic Program ($955,000) includes the following:
     a. Water Quality Restoration Projects - $500,000
     b. Habitat Restoration - $200,000
     c. Community-Based Restoration - $200,000
     d. Small grants program - $25,000
     e. IRLNEP Technical Support of Conferences and Workshops - $30,000
  2. IRLNEP FY2022 EPA Workplan ($700,000) includes the following:
     a. Science and innovation RFP project(s) - $100,000
     b. State of the Lagoon Technical Report Y3 - $75,000
     c. Communication Support: Service contracts for web/graphics/design support, scientific and other publications, other contract support as needed, and expanded social media and support for communication intern - $205,225
     d. Biodiversity Inventory Contract Y3 - $25,000
     e. Atmospheric Deposition Monitoring Y3 - $28,000
     f. Harmful Algal Bloom Monitoring Contracts - $150,000
     g. Grant Writing Support contracts - $40,000
     h. EPA Travel (mandatory) - $10,000
     i. CCMP project inventory and prioritization service contract(s) - $66,775
  3. Unplanned Contingency Reserve - $24,295

- SALARIES AND BENEFITS ($404,505)
  1. Executive Director - $146,250
  2. Deputy Director - $105,755
  3. Chief Operating Officer – $94,908
  4. Administrative Coordinator - $57,592

- FACILITIES EXPENSES ($35,500)
  1. Utilities - $2,000
  2. Rent and Leases - $8,500
  3. Equipment Maintenance - $5,000
  4. Equipment and Communications - $20,000

- ADMINISTRATIVE COSTS ($75,500)
  1. Travel General - $20,000
  2. Postage and Mailing - $1,000
  3. Office Supplies - $5,000
  4. Dues, Licenses, and Subscriptions - $10,000
  5. Printing - $25,000
  6. Insurance - $6,500
  7. Staff Training and Professional Development - $8,000

- ADMINISTRATIVE SERVICES ($130,200)
  1. Legal - $65,000
  2. Accounting - $28,500
  3. Auditing - $11,200
  4. IT Services and Compliance - $25,000
  5. Legal Ads - $500