



IRL COUNCIL CITIZENS' ADVISORY COMMITTEE

Thursday, May 5, 2022
1:30 pm – 4:30 pm

Sebastian City Hall Council Chambers, 1225 Main Street, Sebastian, FL

This meeting is open to the public
***** Masks are encouraged *****

The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer.

1. **Call to Order and Pledge of Allegiance** (Frank Catino, Chair)
2. **Introductions & Public Comments** (Frank Catino, Chair)
3. **Agenda Revisions** (Frank Catino, Chair)
4. **Approval of Minutes** (Frank Catino, Chair)
Requested Action: Approval of February 10, 2022 meeting minutes.
5. **Old Business**
 - a. Attendance Policy Update (Kathy Hill)
Required Action: No action required. For information only.
6. **New Business**
 - a. 2022 Small Grant Discussion (Daniel Kolodny)
Requested Action: Motion to recommend that the IRL Council Board of Directors accept the final ranked list of proposals and approve funding the top proposals contingent and consistent with available funds and budgetary authority.
Authorize staff to negotiate and enter into contracts with those applications.
 - b. Bipartisan Congressional Infrastructure Investment and Jobs Law (“BIL”) (Daniel Kolodny)
Daniel Kolodny will present a strategy to integrate new BIL funding into the IRL Council 5-year budget perspective
Requested Action: Recommend that the IRL Council Board of Directors adopt the 5-year budget strategy.
 - c. FY 2022 Amended Budget (Daniel Kolodny)
Requested Action: Recommend that the IRL Council Board of Directors review

and adopt the amended budget for FY 2022 by Resolution 2022-02, pursuant to Florida Statutes.

- d. FY 2023 Final Budget (Daniel Kolodny)
Requested Action: Recommend that the IRL Council Board of Directors review and adopt the Final budget for FY 2023 by Resolution 2022-03, pursuant to Florida Statutes.

7. IRLNEP Staff Reports

- a. IRL Project Update (Daniel Kolodny)
- b. Communications Report (Kathy Hill)
- c. Executive Director Report (Duane De Freese)

8. General Public Comments

9. Adjourn

Next Meeting: Thursday, August 4, 2022

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Ashley Malcolm at (860) 416-3102). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, contact: Ashley Malcolm, IRL Council, 1235 Main St, Sebastian, FL 32958, (860) 416-3102), or by email at malcolm@irlcouncil.org.



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In Attendance: Frank Brownell, Libby Lavette, Jessy Wayles, Christine Bamberger, Frank Catino, Doug Patterson, Cheryl McPhillips, Keith Winsten, Dr. Graham Cox, Heather Stapleton, Gerome Gayman, Jim Moir, D. Greg Braun.

Guests: None

1. Call to Order and Pledge of Allegiance (Frank Catino, Chair)

Frank Catino called the meeting to order at 1:38 PM and led the Citizens' Advisory Committee in the Pledge of Allegiance.

2. Introductions & Public Comments (Frank Catino, Chair)

Frank Catino led introductions. There were no public comments.

3. Agenda Revisions (Frank Catino, Chair)

There were no agenda revisions.

4. Approval of Minutes (Frank Catino, Chair)

Requested Action: Approval of minutes from the meeting of May 6, 2021, August 12, 2021 and November 18, 2021.

MOTION WAS MADE BY HEATHER STAPLETON TO APPROVE THE MEETING MINUTES FROM MAY 6, 2021, AUGUST 12, 2021 AND NOVEMBER 18, 2021. JESSY WAYLES SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

5. Old Business

a. Quorum Reduction Discussion (Duane De Freese)

Requested Action: Discussion and recommendation to the IRL Council Board of Directors regarding meeting quorum and potential by-law change.

Dr. De Freese led the discussion of potential adjustments to the quorum for the Citizens' Advisory Committee. The committee discussion included alternates, to follow-up with members who are consistently absent, and the three-strike rule. The committee also appreciated the two week out email to confirm who indeed was attending, which the IRLNEP will continue. Dr. De Freese discussed how he would speak to the IRLNEP Board of Directors to change the policy to three unexcused absences, and you may be replaced by the appointed commissioner.

6. New Business

a. Election of Chair and Vice Chair (Duane De Freese)

Dr. De Freese reviewed the election of officers. The Citizens' Advisory Committee would like to see Frank Catino and Jessy Wayles to continue in leadership roles as Chair and Vice Chair.

Requested Action: Elect Chair and Vice Chair to serve on the Citizens' Advisory Committee in calendar year 2022.

MOTION WAS MADE BY KEITH WINSTEN TO ELECTION FRANK CATINO AS CHAIR AND JESSY WAYLES AS VICE CHAIR FOR THE 2022 CALENDAR YEAR. MOTION WAS SECONDED BY GEROME GAYMAN. MOTION PASSED UNANIMOUSLY.

b. Review and Accept Small Grants Application Packet (Daniel Kolodny)

Mr. Kolodny reviewed the small grants application packet

Requested Action: Recommend that the IRL Council Board of Directors authorize staff to release FY 2022 Small Grants application.

c. Fiscal Year 2023 RFPs (Daniel Kolodny)

Mr. Kolodny discussed the fiscal year 2023 RFP's including the highest ranked projects in the categories of water quality restoration, habitat restoration, community-based habitat restoration, Science and Innovation and Market Research.

Requested Action: Motion to recommend that the IRL Council Board of Directors accept the IRLNEP Management Conference recommendations and approve the final ranked list of proposals; fund the top proposals contingent and consistent with available funds and budgetary authority; and authorize staff to negotiate and enter into contracts with those applicants.

MOTION WAS MADE BY GEROME GAYMAN TO RECOMMEND THAT THE IRL COUNCIL BOARD OF DIRECTORS ACCEPT THE IRLNEP MANAGEMENT CONFERENCE RECOMMENDATIONS AND APPROVE THE FINAL RANKED LIST OF PROPOSALS; FUND THE TOP PROPOSALS CONTINGENT AND CONSISTENT WITH AVAILABLE FUNDS AND BUDGETARY AUTHORITY; AND AUTHROZE STAFF TO NEGOTIATE AND ENTER INTO CONTRACTS WIT THOSE APPLICANTS. MOTION WAS SECONDED BY D. GREG BRAUN. RECUSALS INCLUDED JESSY WAYLES AND KEITH WINSTEN. MOTION WAS PASSED UNANIMOUSLY EXCEPT FOR RECUSALS.

d. Fiscal Year EPA Workplan and IRLNEP Business Plan (Daniel Kolodny)

Mr. Kolodny discussed the EPA Workplan and how the budget and projects from the category four (Science and Innovation) will be included in the workplan. The deadline is June 1st and the IRLNEP is looking to assemble this plan with the projects that were awarded. This workplan goes into the IRLNEP Business Plan.

Requested Action: Recommend that the IRL Council Board of Directors authorize staff to finalize and submit the FY 2023 EPA Workplan and complete the IRLNEP Business Plan.

MOTION WAS MADE BY JIM MOIR TO RECOMMEND THAT THE IRL COUNCIL BOARD OF DIRECTORS AUTHORIZE STAFF TO FINALIZE AND SUBMIT THE FY 2023 EPA WORKPLAN AND COMPLETE THE IRLNEP BUSINESS PLAN. MOTION WAS SECONDED BY HEATHER STAPLETON. MOTION PASSED UNANIMOUSLY.

e. Planning for Congressional Infrastructure Investment and Jobs Law (Duane De Freese)

Dr. De Freese summarized the Federal Infrastructure Investment and Jobs Law. The timeline could be a challenge as EPA would like these projects to hit the ground quickly. The IRLNEP has identified five projects, one in each county, that meet the definition. These projects will start this year by allocating \$500K to those five projects. This will be a budgeting change, but not a project change. The IRLNEP plans going into October 2022 with 1.3 million in projects.

Requested Action: Discussion of procedures for identifying and funding eligible projects; authorize staff to develop and release a Request for Proposal or Request for Qualifications as appropriate.

MOTION WAS MADE BY KEITH WINSTEN TO AUTHORIZE STAFF TO DEVELOP AND RELEASE AND RELEASE A REQUEST FOR PROPOSAL OR REQUEST FOR QUALIFICATIONS AS APPROPRIATE. MOTION WAS SECONDED BY D. GREG BRAUN. MOTION PASSED UNANIMOUSLY.

7. IRLNEP Staff Reports

a. IRL Project Update (Daniel Kolodny)

Mr. Kolodny highlighted the projects completed at the end of quarter one of fiscal year 2022, which included Coastal Resources: Pelican Island Phase V Restoration, IRLT: Validation of Inexpensive Impoundment Management Strategies to Increase Their Value as Vital Fish Nurseries Phase I, and FAU: Monitoring Prevalence of Microcyston Toxins Using SPATT.

b. Communications Report (Kathy Hill)

Ms. Hill discussed the 2021 Annual Report in her Communications Report, along with metrics from the Guiding Flow Television IRLNEP sponsored episodes. Ms. Hill reviewed the social media metrics for October, November and December of 2021 and highlighted the top performing posts on Facebook, Instagram and

Twitter. Also discussed was the IRL Specialty Tag update, which included next steps with the Florida Department of Transportation.

c. Executive Director Report (Duane De Freese)

Dr. De Freese highlighted the Manatee UME update in his Executive Director Report. He additionally discussed the Florida Legislative Sessions and the attached IRL appropriations. Dr. De Freese reviewed upcoming events including the FAU-HBOI IRL Science Symposium, the Bat Area Scientific Symposium, the 8th Biennial Water Institute Symposium and the Marine Technology Tech Surge with FAU-HBOI.

8. General Public Comments

There were no general public comments.

9. Adjourn

Next Meeting: Thursday, May 5, 2022

MEETING WAS ADJOURNED AT 3:45 PM.

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).

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In response to the ongoing issue with having quorua present in advisory committees, on February 11, 2022, the IRL Council Board of Directors adopted this revised attendance policy:

- Staff will send an inquiry to all appointed members about whether they wish to continue to serve in their capacities as advisors.
- Committee members must attend a minimum of 2 meetings per year.
- If members are unable to attend a meeting, a written request for an “excused absence” is required.
- Should a member reach more than 2 unexcused absences during a 12-month period, the IRL Council will thank you for your service and appoint new representation.

What is your responsibility:

- Return the staff inquiry about whether you wish to continue serving.
- When you receive the agenda for each meeting, return the RSVP form stating whether you will or will not attend.
- If you cannot attend, request an excused absence.
- Keep in mind, we only have 4 meetings each year. You can have 2 excused absences.

