



**Indian River Lagoon  
National Estuary Program**  
COVID-19 Response - Protecting People  
2020 Summer Grant Program - Bridge Funding

**Request for Applications**

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**PROGRAM INTENT:**

The Indian River Lagoon National Estuary Program, hosted by the IRL Council is requesting applications for targeted, small grant awards for professional Summer interns. Funds for ten (10) grant awards were made available on May 8, 2020 by the IRL Council Board of Directors with full support from the IRLNEP Management Conference. Each grant offers \$2,000 for a specific scope of work deliverable (see details below).

**WHO CAN APPLY?**

This IRLNEP grant opportunity is being offered in direct response to the COVID-19 crisis. The targeted professional grants program offers modest financial bridge funding to members of the IRLNEP science, restoration and management communities who have been furloughed, lost their jobs or are unemployed as a result of COVID-19 emergency declarations, business closures, or inability to find employment after college graduation in 2020. It shall be the sole responsibility of grant applicants to confirm whether receipt of an award will negatively impact their unemployment status or ability to collect unemployment benefits.

**HOW WILL GRANT AWARDS BE DECIDED?**

Two criteria will be used to determine grant awards: Technical expertise and experience to complete the scope of work and written documentation of need. Documentation of unemployment status must be in a written statement either from previous employer or applicant with support documentation. High school students are ineligible for funding from this program. Organizations are ineligible for funding from this program. This is a competitive program. Award decisions will be made by consensus of the IRLNEP staff based on applicant qualifications and statement of need.

**FINANCIAL SUPPORT**

Up to ten (10) grant awards are available. The duration of the grant program is June 15 - August 15, 2020. Each grant recipient will be paid \$2,000. Half of the funds (\$1,000) will be distributed when 50% of the work is completed, documented with a one-page progress report, and accompanied by an invoice. The remaining \$1,000 will be delivered upon project completion, receipt of all deliverables and an invoice. Grant recipients will serve as independent contractors. Grant recipients are not IRLNEP employees. Grant recipients will work from home and on-line with specific guidance from the IRLNEP staff regarding contract deliverables. Each grant recipient will sign a contract agreement with the IRLNEP that commits to contract deliverables and time frame.

**APPLICATION DEADLINE:      June 1, 2020**  
**CONTRACT START DATE:        June 15, 2020**

**SUBMIT completed Application to [kolodny@irlcouncil.org](mailto:kolodny@irlcouncil.org)**

## **GRANT SELECTION LIST WITH DELIVERABLE AND SKILLS REQUIRED:**

The following list shows each grant opportunity by number with a specific deliverable and required skill sets. The IRLNEP staff will provide specific guidance to each awardee regarding the format and scope for each deliverable. There may be more than one deliverable per summer grant. Each deliverable will advance a priority project or activity that has been identified by the IRLNEP. The program focus of each project deliverable cannot be changed or modified by the intern.

**IMPORTANT:** Applicants may identify up to two (2) opportunities that they have interest in on the attached application form. However, successful applicants will be assigned to a single opportunity.

**Grant 1: Review all projects identified during the last 5 years of IRLNEP business plans and create a comprehensive list of projects with quantified or estimated nutrient reduction benefits for total phosphorus, total nitrogen and total suspended solids.**

Deliverable: Produce an Excel spreadsheet of every IRLNEP project listed in the annual business plan with TN, TP and TSS reduction estimates, as appropriate.

Project Requires: on-line research skills and home on-line access.

**Grant 2: Develop the following general information documents with IRLNEP brand standards. Task requires excellent writing skills and graphic production skills. Documents submitted must be publication ready.**

Deliverable 1: Introduction to the IRLNEP (who, what, where, when, why).

Deliverable 2: Develop a historical timeline and graphic concept of major IRLNEP milestones since the beginning of the program in 1990.

Project Requires: On-line research skills, home on-line access, graphic arts skills.

**Grant 3: Expand the IRLNEP clean-tech industry database.**

Deliverable 1: Expand Excel database by a minimum of 50 new companies that are engaged in clean-water technology or remediation in Florida.

Deliverable 2: Prepare a standard power point slide presentation for the IRLNEP website to showcase innovative technology companies.

Project Requires: On-line research skills, home on-line access, graphic arts skills.

**Grant 4: Develop metrics about the IRLNEP Management Conference (organizations represented, extent of representation, etc.)**

Deliverable 1: Develop an inventory list of all organizations represented by the IRLNEP Management Conference with a brief description of what they do, location, website address and primary contact information. A standard spreadsheet will be provided by IRLNEP staff.

Deliverable 2: Develop an inventory of scientists and engineers working on the IRL with areas of expertise, affiliation and contact information.

Project Requires: On-line research skills.

**Grant 5: Volusia County Nature, Heritage and Cultural Tourism Sites**

Deliverable 1: Develop an inventory of all Indian River Lagoon-related nature, heritage and tourism sites within Volusia County. Database entry format will be provided by the IRLNEP. Data example: Destination name, address, lat/long location for GIS mapping, narrative description, website, days/hours of operation, contact information, cost, if applicable, etc.

Project requires: On-line search skills, county knowledge, experience using MS Excel.

**Grant 6: Brevard County Nature, Heritage and Cultural Tourism Sites**

Deliverable 1: Develop an inventory of all Indian River Lagoon-related nature, heritage and tourism sites within Brevard County. Data base entry format will be provided by the IRLNEP. Data example: Destination name, address, lat/long location for GIS mapping, narrative description, website, days/hours of operation, contact information, cost, if applicable, etc.

Project requires: On-line search skills, county knowledge, experience using MS Excel.

**Grant 7: Indian River County Nature, Heritage and Cultural Tourism Sites**

Deliverable 1: Develop an inventory of all Indian River Lagoon-related nature, heritage and tourism sites within Indian River County. Data base entry format will be provided by the IRLNEP. Data example: Destination name, address, lat/long location for GIS mapping, narrative description, website, days/hours of operation, contact information, cost, if applicable, etc.

Project requires: On-line search skills, county knowledge, experience using MS Excel.

### **Grant 8: St. Lucie County Nature, Heritage and Cultural Tourism Sites**

Deliverable 1: Develop an inventory of all Indian River Lagoon-related nature, heritage and tourism sites within St. Lucie County. Data base entry format will be provided by the IRLNEP. Data example: Destination name, address, lat/long location for GIS mapping, narrative description, website, days/hours of operation, contact information, cost, if applicable, etc.

Project requires: On-line search skills, county knowledge, experience using MS Excel.

### **Grant 9: Martin County Nature, Heritage and Cultural Tourism Sites**

Deliverable 1: Develop an inventory of all Indian River Lagoon-related nature, heritage and tourism sites within Martin County. Data base entry format will be provided by the IRLNEP. Data example: Destination name, address, lat/long location for GIS mapping, narrative description, website, days/hours of operation, contact information, cost, if applicable, etc.

Project requires: On-line search skills, county knowledge, experience using MS Excel.

### **Grant 10: Indian River Lagoon Myths and Mysteries**

Deliverable 1: Write 20 brief narratives suitable for print or social media communications about common myths or misinformation about the IRL and 10 mysterious or uncommon animals or plants from the IRL.

Project requires: On-line search skills, biology background, strong communication skills, ability to tell a succinct and interesting story.

GRANT APPLICATION  
IRLNEP SUMMER 2020  
PROFESSIONAL GRANT ASSISTANCE PROGRAM - BRIDGING THE COVID-19 GAP

**Name:**

**Employer and Job Title or University/College and Major:**

**Date of furlough/lay-off/graduation:**

A PDF copy of a confirmation letter signed by your employer that includes the date of furlough/lay-off MUST accompany this application. If applying as a recent college graduate, a document from a college or university that confirms 2020 graduation is required. If you have not yet graduated, you are ineligible to apply.

**Grant(s) you are interested in being considered for. Check a MAXIMUM of TWO. Any applicants that choose more than 2 will not be considered.**

- Grant #1
- Grant #2
- Grant #3
- Grant #4
- Grant #5
- Grant #6
- Grant #7
- Grant #8
- Grant #9
- Grant #10

**Provide a narrative (350 words or less) specifying the experience and specific skill sets that you have to deliver the work with high quality and on-time.**

**In 3 sentences or less, tell us why you need this grant.**