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# IRL COUNCIL MANAGEMENT BOARD

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*This meeting is open to the public*

**February 9, 2021  
10:15 am- 1:00 pm**

**Virtual Meeting held on Zoom**

**Zoom Web Link:** <https://us02web.zoom.us/j/87540134356?pwd=YW96QlI3dnFRYVlHb1A4YWp5WDhWZz09>

*The order of items appearing on the agenda is subject to change during the meeting and is at the discretion of the presiding officer.*

- 1. Call to Order and Pledge of Allegiance** – Bob Ulevich, Chair
- 2. Introductions & Public Comments** - Bob Ulevich, Chair
- 3. Agenda Revisions** - Bob Ulevich, Chair
- 4. Finance Sub-Committee Report**  
Financial Subcommittee (Finance Subcommittee Chair)

**Requested Action:** Accept Committee Reports.

- 5. Old Business**  
None
- 6. New Business**
  - a. Management Board Chair/Co-Chair Election

**Requested Action:** Elect Chair and Co-Chair for Calendar Year 2021

- b. FY 2022 RFP: Review of projects recommended for funding based on proposal review and rankings from RFP review committees (Duane De Freese, Daniel Kolodny)

**Requested Action:** Motion to recommend the IRL Council Board of Directors accept the IRLNEP Management Conference recommendations and approve the final ranked list of proposals; and accept the Management Conference

recommendations to fund the top proposals contingent and consistent with available funds and budgetary authority. Authorize staff to negotiate and enter into contracts with those applicants.

- c. FDEP grant announcement and FY 2021 Budget Amendment (Duane De Freese, Daniel Kolodny).

**Requested Action:** Recommend the IRL Council Board of Directors adopts Resolution 2021-01 amending FY 2021 budget to include new grant revenues and expenditures.

- d. FY 2022 Preliminary Budget (Daniel Kolodny)

**Requested Action:** Recommend the IRL Council Board of Directors adopts Resolution 2021-02, the tentative FY 2022 budget.

- e. FY 2021 Request for Qualifications – RFQ for CCMP revisions and project list support services (Kathy Hill)

**Requested Action:** Recommend the IRL Council Board of Directors accept the recommended vendor(s) and authorize staff to enter into a service contract with the recommended vendor(s).

- f. FY 2021 Request for Qualifications – RFQ for Contract support for graphic, editorial, and ADA services for graphic and print collaterals (Kathy Hill)

**Requested Action:** Recommend the IRL Council Board of Directors accept the recommended vendor(s) and authorize staff to enter into a service contract with the recommended vendor(s).

## **7. IRLNEP Staff reports**

- a. Project update (Daniel Kolodny)
- b. Communication Report (Kathy Hill)
- c. Executive Director Report (Duane De Freese)

## **8. General Public Comments**

## **9. Adjourn**

*NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Section 286.0105, Florida Statutes (2014).*

*Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours*

*before the workshop/meeting by contacting: Stephanie Jackson at (305) 764-4319. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). For more information, contact: Stephanie Jackson, IRL Council, 1235 Main St, Sebastian, FL 32958, (305) 764-4319, or by email at [jackson@irlcouncil.org](mailto:jackson@irlcouncil.org).*

DRAFT