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# IRL COUNCIL BOARD OF DIRECTORS

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## Meeting Minutes

February 12, 2021

9:30 am

City of Sebastian, Council Chambers, 1225 Main Street, Sebastian, FL 32958

**Attendance:** Susan Adams, Chris Dzadosky, Doug Bournique, Curt Smith, Jason Andreotta, Jacqui Thurlow-Lippisch, Jeff Brower, Stacey Hetherington.

**1. Call to Order and Pledge of Allegiance** (Susan Adams, Chair)

The meeting was called to order at 9:41 a.m.

**2. Introduction of IRL Council Board of Directors and Special Guests** (Susan Adams, Chair)

Susan Adams introduced new appointees to the IRL Council Board

- Jeff Brower, Volusia County replacing Billi Wheeler
- Danny Robins, Volusia County alternate
- Joseph Earman, Indian River County alternate

Stacey Hetherington introduced John Maehl, Martin County Ecosystem Restoration & Management Division.

Duane De Freese introduced Stephanie Jackson, IRL Council Administrative Coordinator.

**3. Agenda Revisions** (Susan Adams, Chair)

MOTION WAS MADE BY STACEY HETHERINGTON TO ADD APPOINTMENTS TO THE CONSENT AGENDA (AGENDA ITEM 9.) AND SECONDED BY CHRIS DZADOVSKY. MOTION CARRIED UNANIMOUSLY.

**4. Resolutions, Recognition, Letters and Awards** (Susan Adams, Chair)

None

**5. Election of 2021 IRL Council Officers** (Glen Torcivia, Legal Counsel)

**Requested Action:** Board of Directors adopts new slate of officers for 2021.

As required by IRL Council By-Laws, officer elections occur annually. Duane De Freese explained that historically council members have opted to rotate the Chair, Vice-Chair and Secretary position.

MOTION WAS MADE BY CHRIS DZADOVSKY TO APPOINT STACEY HETHERINGTON AS CHAIR, CURT SMITH AS VICE-CHAIR AND CHRIS DZADOVSKY AS SECRETARY, SECONDED BY DOUG BOURNIQUE. MOTION CARRIED UNANIMOUSLY.

**6. Public Comment** (Stacey Hetherington)

None

**7. Water Quality Reports**

- Northern and Central Lagoon (Dr. Chuck Jacoby, SJRWMD)  
Dr. Charles Jacoby, SJRWMD presented recent data from the Northern and Central IRL and provided a map of data collection locations along with snapshots of collected data.
- St. Lucie County (Brandon Friedman, St. Lucie County)  
Brandon Friedman presented SFWWD Rainfall data for Nov. 2 – Feb 9 as well as a graph showing daily basin flows to St. Lucie River North Fork.
- Southern Lagoon (John Maehl, Martin County)  
John Maehl, Martin County Public Works presented a Lake Okeechobee, St. Lucie River and Estuary Water Conditions Update.

**8. IRLNEP Management Conference Committee Reports**

- Management Board Report (Tom Carey)  
Tom Carey presented the Management Board update. Management Board recommends approval of FY 2021 Budget Amendment, FY 2022 Preliminary Budget, final rankings for RFPs and RFQs as presented, as well to authorize staff to negotiate and enter into contracts with those applicants.
- STEM Advisory Committee (Chuck Jacoby)  
Dr. Chuck Jacoby presented the review of the recent STEM Advisory Committee meeting. STEMAC recommends approval of FY 2021 Budget Amendment, FY 2022 Preliminary Budget, final rankings for RFPs and RFQs as presented, as well to authorize staff to negotiate and enter into contracts with those applicants.
- Citizens' Advisory Committee (Kathy Hill)  
Kathy Hill, Deputy Director IRLNEP, presented the Citizens Advisory Committee update on behalf of Frank Catino. The CAC recommends approval of FY 2021 Budget Amendment, FY 2022 Preliminary Budget, final rankings for RFPs and RFQs as presented, as well to authorize staff to negotiate and enter into contracts with those applicants.

**9. Consent Agenda** (Stacey Hetherington)

New appointments

- Hannah Hart, Northeast Regional Biologist, FWC to the Management Board

(replacing Jeff Beal)

- Jerome Gayman to the Citizens' Advisory Committee by Commissioner Dzadovsky
- Christine Bamberger to the Citizens' Advisory Committee by Commissioner Smith
- Mike Connor, Indian Riverkeeper to the Citizens' Advisory Committee by Commissioner Hetherington

**Requested Action:** Approval of Consent Agenda

- a. Approval of November 6, 2020 Board of Directors meeting minutes
- b. Approve removal of inactive IRLNEP Advisory Committee members. IRL Council to make recommendations for replacements before next scheduled Board meeting in May.

MOTION WAS MADE BY SUSAN ADAMS FOR THE APPROVAL OF NOVEMBER 6, 2020 BOARD OF DIRECTORS MEETING MINUTES AS WRITTEN AND APPROVE REMOVAL OF INACTIVE IRLNEP ADVISORY COMMITTEE MEMBERS. IRL COUNCIL TO MAKE RECOMMENDATIONS FOR REPLACEMENTS BEFORE NEXT SCHEDULED BOARD MEETING IN MAY, SECONDED BY CHRIS DZADOVSKY. MOTION CARRIED UNANIMOUSLY.

**10. Old Business**

- a. Climate-Ready Estuary Report (Duane De Freese)

**Requested Action:** Board of Directors adopts the Climate Ready Estuary Report. MOTION WAS MADE BY SUSAN ADAMS TO ADOPT THE CLIMATE READY ESTUARY REPORT, SECONDED BY JACQUI THURLOW-LIPPISCH. MOTION CARRIED UNANIMOUSLY.

**11. New Business**

- a. FDEP grant announcement and FY 2021 Budget Amendment. (Duane De Freese, Daniel Kolodny).  
Duane De Freese reported \$963,470 in new revenues have been secured from a competitive grant award from the FDEP for a Harmful Algal Bloom Innovative Technology Project in partnership with StormCenter Communications. Daniel Kolodny presented the budget as amended.

**Requested Action:** Recommend the IRL Council Board of Directors adopts Resolution 2021-01 amending FY 2021 budget to include new grant revenues and expenditures.

MOTION WAS MADE BY CHRIS DZADOVSKY TO RECOMMEND THE IRL COUNCIL BOARD OF DIRECTORS ADOPTS RESOLUTION 2021-01 AMENDING FY 2021

BUDGET TO INCLUDE NEW GRANT REVENUES AND EXPENDITURES, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNSANIMOUSLY.

- b. RFP 2021-01 (Water Quality) Proposal Scores and Funding Recommendation (Daniel Kolodny).

**Requested Actions (By separate motions):**

- Motion to accept IRLNEP Management Conference recommendations and approve the final ranked list of proposals.

MOTION WAS MADE BY CURT SMITH TO ACCEPT IRLNEP MANAGEMENT CONFERENCE RECOMMENDATIONS AND APPROVE THE FINAL RANKED LIST OF PROPOSALS, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- Motion to accept the Management Conference recommendations to fund the top proposals contingent and consistent with available funds and budgetary authority. Authorize staff to negotiate and enter into contracts with those applicants.

MOTION WAS MADE BY CURT SMITH TO ACCEPT THE MANAGEMENT CONFERENCE RECOMMENDATIONS TO FUND THE TOP PROPOSALS CONTINGENT AND CONSISTENT WITH AVAILABLE FUNDS AND BUDGETARY AUTHORITY. AUTHORIZE STAFF TO NEGOTIATE AND ENTER INTO CONTRACTS WITH THOSE APPLICANTS, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- c. RFP 2021-02 (Habitat Restoration) Proposal Scores and Funding Recommendation (Daniel Kolodny).

**Requested Actions (By separate motions):**

- Motion to accept IRLNEP Management Conference recommendations and approve the final ranked list of proposals.

MOTION WAS MADE BY CHRIS DZADOVSKY TO ACCEPT IRLNEP MANAGEMENT CONFERENCE RECOMMENDATIONS AND APPROVE THE FINAL RANKED LIST OF PROPOSALS, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- Motion to accept the Management Conference recommendations to fund the top proposals contingent and consistent with available funds and budgetary authority. Authorize staff to negotiate and enter into contracts with those applicants.

MOTION WAS MADE BY CHRIS DZADOVSKY TO ACCEPT THE MANAGEMENT CONFERENCE RECOMMENDATIONS TO FUND THE TOP PROPOSALS CONTINGENT AND CONSISTENT WITH AVAILABLE FUNDS AND BUDGETARY AUTHORITY AND TO AUTHORIZE STAFF TO NEGOTIATE AND ENTER INTO CONTRACTS WITH

THOSE APPLICANTS, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

d. RFP 2021-03 (Community-Based Restoration) Proposal Scores and Funding Recommendation (Daniel Kolodny).

**Requested Actions (By separate motions):**

- Motion to accept IRLNEP Management Conference recommendations and approve the final ranked list of proposals.

MOTION WAS MADE BY SUSAN ADAMS TO ACCEPT IRLNEP MANAGEMENT CONFERENCE RECOMMENDATIONS AND APPROVE THE FINAL RANKED LIST OF PROPOSALS, SECONDED BY CURT SMITH. MOTION CARRIED UNANIMOUSLY.

- Motion to accept the Management Conference recommendations to fund the top proposals contingent and consistent with available funds and budgetary authority. Authorize staff to negotiate and enter into contracts with those applicants.

MOTION WAS MADE BY SUSAN ADAMS TO ACCEPT THE MANAGEMENT CONFERENCE RECOMMENDATIONS TO FUND THE TOP PROPOSALS CONTINGENT AND CONSISTENT WITH AVAILABLE FUNDS AND BUDGETARY AUTHORITY AND AUTHORIZE STAFF TO NEGOTIATE AND ENTER INTO CONTRACTS WITH THOSE APPLICANTS, SECONDED BY CURT SMITH. MOTION CARRIED UNANIMOUSLY.

e. RFP 2021-04 (Science and Innovation) Proposal Scores and Funding Recommendation (Daniel Kolodny).

**Requested Actions (By separate motions):**

- Motion to accept IRLNEP Management Conference recommendations and approve the final ranked list of proposals.

MOTION WAS MADE BY SUSAN ADAMS TO ACCEPT IRLNEP MANAGEMENT CONFERENCE RECOMMENDATIONS AND APPROVE THE FINAL RANKED LIST OF PROPOSALS, SECONDED BY CURT SMITH. MOTION CARRIED UNANIMOUSLY.

- Motion to accept the Management Conference recommendations to fund the top proposals contingent and consistent with available funds and budgetary authority. Authorize staff to negotiate and enter into contracts with those applicants.

MOTION WAS MADE BY CHRIS DZADOVSKY TO ACCEPT THE MANAGEMENT CONFERENCE RECOMMENDATIONS TO FUND THE TOP PROPOSALS CONTINGENT AND CONSISTENT WITH AVAILABLE FUNDS AND BUDGETARY AUTHORITY AND AUTHORIZE STAFF TO NEGOTIATE AND ENTER INTO CONTRACTS WITH THOSE APPLICANTS, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- f. CCMP implementation: Development of EPA Work Plan with submittal due no later than June 1, 2021 and IRLNEP Business Plan.

**Requested Actions (By separate motions):**

- Direct staff to prepare and submit the EPA workplan for FY 2022 before June 1, 2021

MOTION WAS MADE BY CHRIS DZADOVSKY TO DIRECT STAFF TO PREPARE AND SUBMIT THE EPA WORKPLAN FOR FY 2022 BEFORE JUNE 1, 2021, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- Direct staff to develop and distribute the FY 2022 Business Plan (combined IRLNEP and EPA Work Plan).

MOTION WAS MADE BY CHRIS DZADOVSKY TO DIRECT STAFF TO DEVELOP AND DISTRIBUTE THE FY 2022 BUSINESS PLAN, SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY

- g. FY 2022 Preliminary Budget (Daniel Kolodny)

**Requested Action:** Board of Directors reviews and adopts the preliminary budget for FY 2022 by Resolution 2021-02 pursuant to IRL Council policy and Florida statute 200.065.

MOTION WAS MADE BY SUSAN ADAMS TO ADOPT THE PRELIMINARY BUDGET FOR FY 2022 BY RESOLUTION 2021-02 PURSUANT TO IRL COUNCIL POLICY AND FLORIDA STATUTE 200.065., SECONDED BY CHRIS DZADOVSKY. MOTION CARRIED UNANIMOUSLY.

- h. FY 2021 Request for Qualifications – RFQ for CCMP revisions and project list support services (Kathy Hill)

**Requested Action:** Board of Directors authorizes staff to enter into a service contract with the recommended vendor(s).

MOTION WAS MADE BY CURT SMITH TO AUTHORIZE STAFF TO ENTER INTO A SERVICE CONTRACT WITH THE RECOMMENDED VENDOR(S), SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

- i. FY 2021 Request for Qualifications – RFQ for Contract support for graphic, editorial, and ADA services for graphic and print collaterals (Kathy Hill)

**Requested Action:** Board of Directors authorizes staff to enter into a service contract with the recommended vendor(s).

MOTION WAS MADE BY CURT SMITH TO AUTHORIZE STAFF TO ENTER INTO A SERVICE CONTRACT WITH THE RECOMMENDED VENDOR(S), SECONDED BY SUSAN ADAMS. MOTION CARRIED UNANIMOUSLY.

**12. IRLNEP Staff reports**

- a. Project Updates (Daniel Kolodny)
- b. Communication Report (Kathy Hill)
- c. Executive Director Report (Duane De Freese)

**13. IRL Council Member Reports**

Council members reported on the current status of several ongoing projects occurring in their respective county/district.

**14. IRL Council – Next Meeting Announcement** (Stacey Hetherington)

May 14, 2021

9:30am – 12:30pm

City of Sebastian, Council Chambers, 1225 Main Street, Sebastian, FL 32958

**15. Adjourn**

The meeting was adjourned at 12.50 p.m.

**Informational reports provided in Board briefing package (No Board actions required)**

- a. Financial Statements, IRLNEP active projects list and quarterly cash flow summary.