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# IRL COUNCIL

## MANAGEMENT BOARD - FINANCE SUBCOMMITTEE

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### Minutes from the meeting of February 5, 2019

12:30 PM

*Up the Creek Farms, Grant-Valkaria, FL*

**Attendance:** Kelli McGee, Greg Wilson, Tom Campenni, Stu Glass, Joe Falzone, Chris Hendricks.

**Agenda Item 1. Call to Order**

Stu Glass called the meeting to order.

**Agenda Item 2. Agenda Revisions**

None.

**Agenda Item 3. Minutes Approval**

Requested Action: Motion to approve minutes from meeting of July 10, 2018 and October 23, 2018.

A MOTION WAS MADE BY CHRIS HENDRICKS, SECONDED BY KELLI MCGEE TO APPROVE THE MINUTES FROM THE MEETINGS OF JULY 10, 2018 AND OCTOBER 23, 2018. MOTION CARRIED UNANIMOUSLY.

**Agenda Item 4. Public Comment**

None.

**Agenda Item 5. New Business**

- a. Monthly Financial Statements Review  
Duane De Freese reviewed the financial statements. Stu Glass suggested showing cash flow across the year. Chris Hendricks agreed. Duane will check in with SDS regarding how to best present this information.
  
- b. IRL Council Tentative Budget  
Requested Action: Motion to recommend the proposed FY 2019-2020 Tentative Budget to the Management Board and IRL Council Board of Directors.  
Duane De Freese reviewed the FY 2019-2020 tentative budget.

A MOTION WAS MADE BY CHRIS HENDRICKS, SECONDED BY TOM CAMPENNI, TO RECOMMEND THE IRL COUNCIL MANAGEMENT BOARD AND BOARD OF DIRECTORS APPROVE THE TENTATIVE BUDGET, SUBJECT TO THE ADDITION OF A FOURTH EMPLOYEE AND TO PROGRAM REVIEW. MOTION CARRIED. KELLI MCGEE RECUSED HERSELF.

c. IRLNEP Chief Operating Officer

Requested Action: Information only. No action is requested.

Duane led a brief discussion of the status of the open Chief Operating Officer position and answered questions.

d. IRL Council Credit Cards

Requested Action: Approve issuance of IRL Council credit cards to Communications Director and Chief Operating Officer (\$1,500 limit each).

Duane reviewed the status of IRL Council credit cards and requested approval of the issuance of new cards to the Communications Director and Chief Operating Officer (once hired).

A MOTION WAS MADE BY TOM CAMPENNI, SECONDED BY JOE FALZONE, TO APPROVE THE ISSUANCE OF IRL COUNCIL CREDIT CARDS TO THE COMMUNICATIONS DIRECTOR AND CHIEF OPERATING OFFICER (WHEN HIRED). MOTION CARRIED UNANIMOUSLY.

**Agenda Item 6. Final Comments**

None.

**Agenda Item 7. Adjourn**

Meeting adjourned.