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# IRL COUNCIL CITIZENS' ADVISORY COMMITTEE

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## Minutes from the meeting of October 18, 2018

1:30 p.m.

*Sebastian City Hall Council Chambers, Sebastian, FL*

**Attendance:** Adam Locke, Jim Moir, Cynthia Hall, Heather Stapleton, Keith Winsten,  
– NO QUORUM PRESENT –

### **Agenda Item 1. Call to Order and Pledge of Allegiance**

Jim Moir called the meeting to order and led those present in the Pledge of Allegiance

### **Agenda Item 2. Agenda Revisions**

None.

### **Agenda Item 3. Minutes Approval**

No quorum was present. Item was tabled until the next meeting.

### **Agenda Item 4. Introductions**

Those present introduced themselves. Guests at the meeting were Dr. Graham Cox and Ms. Becky Hoch.

### **Agenda Item 5. Public Comment**

Becky Hock made remarks regarding being new to the community and trying to find the best information.

### **Agenda Item 6. Old Business**

a. IRL CCMP Revision Update: (Kathy Hill)

Kathy Hill briefed the committee regarding progress to date on the CCMP and the committee discussed several recommendations for how to best convey information to the public.

Requested Actions: Motion to recommend that the IRL Council Board of Directors direct staff to prepare a Final Draft CCMP based on Management Conference and public input collected up to November 30, 2018 and bring Final Draft to the IRL Council for review, adoption and submittal to EPA for certification at the December 14 "All Hands meeting".

NO MOTION WAS MOVED DUE TO LACK OF A QUORUM.

- b. FY 2019-2020 Request for Proposals. Consideration of preliminary budget allocations for RFP Guidance (Frank Sakuma)  
Frank Sakuma briefed the committee regarding issuance of the RFPs and expected timelines and funding priorities.  
Requested Actions: Motion to recommend that the IRL Council Board of Directors accept preliminary budget allocations for the FY 2019-2020 RFP cycle to guide and assist RFP responders in proposal development.

NO MOTION WAS MOVED DUE TO LACK OF QUORUM.

- c. Listening Meeting logistics.  
Requested Actions: For discussion and refinement.

Committee discussed moving forward with Listening Meetings. IRLNEP will schedule meetings and select venues for simplicity, then work with members in each county to customize speakers and meeting agendas specific to each county. No motion was required.

### **Agenda Item 7. New Business**

- a. 2019 meeting dates and locations (Kathy Hill, IRLNEP)  
Requested Action: Motion approving the 2019 meeting dates.  
Kathy Hill Reviewed the 2019 meeting dates, locations and times.

NO MOTION WA MOVED DUE TO LACK OF A QUORUM.

### **3. Agenda Item 8. IRLNEP Executive Director Report**

- a. IRLNEP Technical Support for Partner Proposals
- b. Hack the IRL Event – Groundswell Start-Ups November 2 – 4
- c. Trash Free Lagoon – Workshop October 29th with EPA consultant
- d. 4<sup>th</sup> Quarter Staff Activity Report  
Frank Sakuma gave the Director’s report and noted the items above.  
Requested Action: No motion required. Information only.

### **Agenda Item 9. Final Comments (Committee, Staff, Public)**

None.

### **Agenda Item 10. Adjourn**